



School Council Voting FAQ

The purpose of this guide is to prepare parents and school employees to participate in Fall 2017 School Council electronic voting.

1. Which school are participating in the Fall 2017 automated elections pilot?

Elementary: Bob Mathis, Brockett, Briar Vista, Cedar Grove, Chesnut, Columbia, Dresden, E.L. Miller, Flat Rock, Flat Shoals, Hightower, Kelley Lake, Kingsley, Murphey Candler, Panola Way, Rock Chapel, Rockbridge, Shadow Rock, Snapfinger, Stoneview, Woodridge

Middle: Bethune, Champion Theme, Columbia, Miller Grove, Redan, Salem, Stephenson, Tucker

High: Cross Keys, MLK Jr., Miller Grove, Redan

2. When are Fall elections?

Elections will be held from 8:00am on Tuesday, September 19th through 5:00pm on Tuesday, September 26th.

3. How will the elections be administered?

Elections will be administered by the DCSD Charter Schools, School Governance, & Flexibility Office. All eligible voters will vote via an online election system. Voters will use the following steps to cast their ballots over the internet from any computer, smartphone, or other web-enabled device:

1. An email containing your electronic ballot will be sent to the email address on file in Infinite Campus (parents/guardians) or Outlook (teachers).
2. Click on the link in the email to access your electronic ballot.
3. Cast your vote. A receipt will be sent to your email address confirming that your vote was recorded.

All votes will be anonymous. Parents without access to computers and the internet can cast their votes at their neighborhood school(s). DCSD will announce winners via our School Council website within 5 days of the close of the election window. Winners will be posted at

<http://dekalbschoolsga.org/school-councils>.

4. Who is eligible to vote?

Parents/Guardians: The electing body for the parent/guardian members (as verified through Infinite Campus) shall consist of all parents/guardians eligible to serve as a parent/guardian member of the School Council. DCSD parents/guardians will receive one vote per parent/guardian listed in Infinite Campus. Parents/guardians with students enrolled in multiple schools will receive one vote per school. An email containing your electronic ballot will be sent to the email address on file in Infinite Campus; therefore, it is imperative that your IC account contain a valid email address. Contact your school's registrar to update your IC account (if necessary).

School Employees: The electing body for teachers shall consist of all full-time non-supervisory staff eligible to serve as a teacher member of the School Council.

5. How can I learn about the candidates at my school?

When candidates submit their declaration form, they are asked to provide a short statement on their background and why they are interested in running for a position on the School Council. This statement will be available to voters upon accessing the online election system. Additionally, some schools may choose to host forums that will allow candidates to introduce themselves and share their perspectives and vision with the school community. Schools are also encouraged to upload candidate statements to the school website, post bios at the school, and/or include bios in the school newsletter.

6. What other (non-elected) positions are on the School Council?

School Councils may appoint additional parents, teachers, school employees, community members, or students (at high schools only) nominated by the elected Council members and approved by the remaining voting Council members.

7. Once elected, how long will School Council members serve?

All elected School Council representatives serve a 2-year term.

8. What do I do if I have difficulty voting?

For assistance logging into the voting system or general information about the elections process, please contact Kina M. Champion, School Governance Liaison, at kina_champion@dekalbschoolsga.org or 678.676.0718.